



UO Safety Advisory Committee

Meeting Date: April 20, 2023

Attendees ("X" indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Theodora Ko Thompson	Admissions	X	Annette Estevez	EHS		Kyle Harshbarger	OHAZ	X
Devon Shea	Athletics		Laurie Graham	EHS	X	Al Dias	PE & REC	
Krista Osburn	Athletics	X	Seth Sponcey	EHS	X	Cody Weaver	PE & REC	X
Charles Dougherty	Athletics		Steve Stuckmeyer	EHS		Trisha Lijana	RISK	
Scott Clarke	CoD		Celia Marie Nittmann	ELR		Lisa Taylor	RISK	
Jeffrey Billington	CoD	X	Brittany Jayne	ELR	X	Deb Donning	RISK	
Kevin Farthing	CPFM		Mike Barr	EMU		Molly Kennedy	SRS	
Michael Philly	CPFM	X	David Flock	EMU	X	Rhonda Reed	TS	X
Ruby Thompson	CPFM	X	Wade Young-Jelinek	EMU		Shawn Kahl	UA	
Emily Matlock	EC Cares		Courtney Tabor	GTFF		Dean Walton	UA	X
Julie Quelch	EC Cares	X	Aria Radick	GTFF		Debra McLaughlin	UHS	
Justin Zunker	EHS	X	President	GTFF				
Kersey Bars	EHS	X	Ruben Moreno Eusse	Housing				
Haily Griffith	EHS	X	Farrah Meade	Housing				

We have a new member on the SAC Team. Welcome, Rhonda Reed! Rhonda will be representing Transportation Services.

INJURY REPORT

Q4: This incident refers to an employee that was moving desks and did not see a razor blade that had been tucked between the tabletop and the edge of the table. Since the razor blade was so hidden, that if you did not know it was there, then you probably would have gotten hurt.

Q5: This incident discussed an employee who had been trapped in the dumpster enclosure. EHS understands the desire to prevent people from accessing certain spaces, but spaces cannot be locked without consulting EHS, as we do not want to create additional hazards. The solution that was suggested is to make the lock on the door a two-way lock, meaning, you need the same key to enter and exit the space. As of now, the padlock on the door at 1600 Millrace has been removed, so there is no risk to entrapment.

NOTE: While Kersey was investigating this incident, she found somebody else who had been trapped in this area. As such, it is important to remind people when they see safety issues that they should report them. You can report safety issues using the Report a Concern Form - [LINK](#)

REVIEW MINUTES

Dean clarified that he represents the United Academics, not the Library. Kersey has corrected this.

The meeting minutes for March 2023 have been approved.



OLD BUSINESS

Q4 Follow Up from March 2023:

Justin will be reaching out to find out if the crank for the trailer has been purchased/installed at the Outdoor Program.

Earthquake Ratings:

During the March meeting, a question was raised about earthquake ratings. Dean emailed a link to the group to a website that has earthquake ratings for State buildings. Julie went into the link to review the address for EC Cares and was not able to get any data to pull and is hoping for clarification. Haily wanted to know if the location was a state-entity (i.e. schools). Julie commented that they are not state entities but was looking at the address of their main office. Haily has a person for Julie to contact. Dean commented that there may be issues if the buildings are leased or not and offered to look up the address if Julie could provide it. Julie added the address in the chat.

Hazardous Waste:

Ruby commented that if you do not know who to contact or where to go, then you can always contact Work Control. David commented that Seth said if you call through Work Control then you will not get a notice for a hazardous waste pick up, as he called last year, and Seth never got the message. Ruby said that when people call WCC for waste, that they put Seth's name on the call log request and he should get the notification, but she will investigate further. Also, Ruby will be finding out if people are supposed to get notifications when tickets are complete. Kersey, David, and Cody Weaver have relayed that they are not getting notifications about their tickets. David said that he must check AiM to get the information.

UPDATE: Ruby has informed Haily that the reason Seth was not getting the notification for Hazardous Waste Pick Ups was because it was set to notify somebody who no longer works at UO. Ruby has corrected that issue.

NEW BUSINESS

SAC Meeting Minutes

We have an OHSA required to display 3-years-worth of meeting minutes. Kersey reorganized the webpage that we use to display the minutes to make it more user friendly and intuitive. To see the webpage, you can use this [LINK](#).

First Aid Kit Safety Sheet Update

Kersey updated the First Aid Kit safety sheet. OHSA requires that workspaces have a first aid kit but references an ANSI (American National Standard Institute) recommendation for the contents of the first aid kit. There are recommendations for the contents on the First Aid Kit safety sheet, but they can be specialized for each workspace. Departments are required to purchase and maintain first aid kits and they can be purchased from Duck Depot. A standard first aid kit is for 25 people. The updated safety sheet can be seen here - [LINK](#)



Spanish Safety Sheet Webpage

Kersey built a new webpage to house all our safety sheets that are in Spanish. We have used VPFA's pilot program "Go Global" for the translations of the safety sheets and the text for the webpage. If you see a safety sheet that is in English and should be in Spanish, then you can reach out to [Kersey](#) and she will begin the process of getting them translated and on to the website. To view the new webpage, please use this [LINK](#).

May Safety Training

If you are not on the monthly safety training list, and you would like to be, please reach out to [Justin Zunker](#). Due to high demand, Justin is hosting an additional Aerial Lift and Fall Protection training on May 11; [Fall Protection](#) will be from 8:00 a.m. – 9:30 a.m. and [Aerial Lift](#) will be from 9:45 a.m. – 10:45 a.m., in 1715 Franklin BLVD, room 271. Since Cody has a new hire starting on May 8 but would like them to attend those trainings, he asked how he could get them registered. Justin advised that the employees can show up, but they need to sign the sign in sheet so they can be added into the MyTrack roster.

May Safety Training (In Person):

Material Handling – 2 sessions available

Wednesday, May 17th 8:00 – 9:00am or Tuesday, May 23rd 8:30 – 9:30am

1715 Franklin Building, EOC, Rm 271

Instructors: Michelle Gillette and Kersey Bars

Sign up [HERE](#) for either session!

Ladder Safety – 2 sessions available

Wednesday, May 17th 9:00 – 10:00am or Wednesday, May 24th 8:30 – 9:30am

1715 Franklin Building, EOC, Rm 271

Instructor: Justin Zunker

Sign up [HERE](#) for either session!

May Safety Sheets (For Department Use):

Week 1: [Heat Stress \(English\)](#)

[Heat Stress \(Spanish\)](#)

Week 2: [Slips, Trips, and Falls \(English\)](#)

[Slips, Trips, and Falls \(Spanish\)](#)

Week 3: [Lead Exposure Protection Program \(English\)](#)

Week 4: [Ladder Safety \(English\)](#)

Autoclave

Theo Thompson asked what an autoclave is, as they saw the word on the Laboratory Disposal Guide. Laurie Graham explained that it is a machine that uses pressurized steam to hold a certain temperature to sanitize whatever material had been placed inside, so we can dispose of the materials per NHI standards.

Distracted Driver Awareness

April is Distracted Driver Awareness month. Lisa Taylor from Risk has requested that we share a video from SAIF about it. The video is only a few minutes long, so please use this [LINK](#) to watch it.



2nd Quarter Building Inspection

Ruby made the last call for the building we will be inspecting during the 2nd Quarter Building Inspection.

Helmets and E-Scooters

Our partners in Transportation Services (TS) have shared a map that discussed the one-year-long pilot program shared with Superpedestrian and the City of Eugene, including where the e-scooters can be ridden, parked, designated bike area, and where the e-scooters need to be ridden slowly. Here is the [LINK](#) to view the map. Haily reminded members that it is a state law that helmets be worn on scooters; employees who are using the scooters on work time, for a work-related purpose, must wear a helmet.

Cody wanted to know if there has been an update on where personal scooters can and cannot go on University property. He reached out to David Reesor several months ago and the last he had heard they cannot be stored in UO buildings. Rhonda will approach David about it since she is not certain. Since the e-scooters are electrical TS wants to make sure that they are safe to store in buildings.

David wanted to confirm that the scooters cannot be used indoors, and the EMU had an incident where a person was using an electric single-wheel indoors and the person had argued that since there was no “single-wheel specific policy” that they could use it. Cody commented in that chat that he “thinks the policy states ‘personal transportation devices’, which should include all scooters, single wheel, bikes, etc.”. David requested a link to the policy.

UPDATE: Cody included the link to view the policy - [LINK](#)

Dean relayed his experience at Georgia Tech is that the handlebars of the scooter tend to be dirty, gross, and sticky, so recommended that we may want to include some messaging about that.

Heat Policy

Dean wanted to know how things went with the new Heat Policy. We will be adding this topic to the May meeting.

Hammocks

Justin has observed several people attaching hammocks to a light pole and a tree. Since light poles are not designed to take a pulling stress, they are at risk of being pulled over. EHS has posted signs on the light poles people hanging hammocks have been observed. If you see people hanging hammocks on a light pole, then please (kindly) ask that they remove it. Dean suggested planting a shrub in between the light pole and the tree to deter people from using that area. He commented that he has seen people slack lining too. Haily said that if you see other spots where people are hanging hammocks to reach out to [Justin](#).

UPDATE: Haily has proposed planting a shrub to the Risk Team and to our Landscape crew who will be evaluating locations where it makes sense to implement this idea.