



## UO Safety Advisory Committee

**Meeting Date: January 18, 2024**

**Attendees** ("X" indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Theodora Ko Thompson	Admissions		Pascale Voelker	EHS	X	Tiffany Lee	RISK	
Charles Dougherty	Athletics		Justin Zunker	EHS		Trisha Lijana	RISK	
Krista Osburn	Athletics		Brittany Jayne	ELR	X	Lisa Taylor	RISK	
Devon Shea	Athletics		Celia Marie Nittmann	ELR		Gary Malone	SEIU	X
Scott Clarke	CoD		Mike Barr	EMU		Ruby Thompson	SEIU	X
Jeffrey Billington	CoD	X	David Flock	EMU		Rhonda Reed	TS	X
Kevin Farthing	CPFM		Wade Young-Jelinek	EMU		Shawn Kahl	UA**	X
Brad Johnson	CPFM		Steven Harris	FS*	X	Dean Walton	UA	X
Michael Philly	CPFM	X	Christina Cauley	GTFF	X	Debra McLaughlin	UHS	
Julie Quelch	EC Cares	X	Errol Kaylor	GTFF		Carl Peaster	UOPD	
Kersey Bars	EHS	X	Leslie Selcer	GTFF				
Ben Bythell	EHS		Farrah Meade	Housing				
Laurie Graham	EHS	X	Ruben Moreno Eusse	Housing				
Haily Griffith	EHS	X	Kyle Harshbarger	OHAZ				
Nicole Nesser	EHS	X	Al Dias	PE & REC				
Seth Sponcey	EHS		Cody Weaver	PE & REC	X			
Steve Stuckmeyer	EHS	X	Deb Donning	RISK				
*Fleet Services								
**University Advancement								
<b>Guests</b>								

### ICE STORM – JANUARY 2024

Haily shared with the committee that EHS staff have been onsite since Monday focusing on the immediate response to the storm and added that essential services and resources will continue to operate during a campus closure and individuals not serving those operations should refrain from visiting a closed campus. Christina shared that they have received the feedback that graduate students have shared their appreciation of the winter weather hazards map. Ice hazards are improving, but the tree hazards will take time. Dean requested an updated timestamp on the map, so people using the map will know when it was last updated, and Haily will share that information with GIS.

### INJURY REPORT

**HAMILTON HALL – 12/06** – This incident occurred when an employee was cut by a razor blade in the shower drain. Dean asked for more information Haily shared that EHS is still responding to this incident and trying to figure out if it was a razor blade that is part of a tool or a blade that had broken off somebody's razor and fell into the drain.



**GLOBAL SCHOLARS– 12/04** – Any employee sustained a burn when taking rice off a high shelf in the steamer. Christina asked if the person who was injured was a student or an employee. Haily shared that they are an employee but is uncertain if they are a professional staff or student staff and offered to find the information. Haily explained that the rice steamer is not up high, but rather that there are multiple shelves inside the steamer.

**HAMILTON BASMENT AND BARNHART– 12/21 and 12/29** – Haily shared that during the breaks Housing will focus on doing the tasks that they normally cannot do, so EHS is working with Housing to help develop a safety plan. Ruby what type of flooring and Haily shared that it was a carpet square floor. Ruby asked if they were using damming material, which Haily did not know and shared that we are still following up with them and could share this product with them. Ruby offered to share this product details with Haily.

**GLOBAL SCHOLARS HALL, CENTRAL TOWER – 12/09** – Pascale asked if the burns that the employee sustained were chemical or steam. Haily confirmed that they were chemical.

## REVIEW MINUTES

**The meeting minutes for December 2023 were approved**

## OLD BUSINESS

**HELMETS AND E-SCOOTERS:** This is an ongoing concern and will remain on the meeting minutes.

**UPDATE (12/21):** Eugene and Superpedestrian's contract is dissolving, so the Superpedestrian scooters will be removed from campus.

**UPDATE (01/18):** Haily reminded the committee members that if they are using a scooter for a work-related purpose and on work time, that they need to wear a helmet.

**SAIF RESOURCE FOR FENTANYL:** Haily shared a resource for an occupational exposure of fentanyl at work that was sent to us by SAIF ([LINK](#)).

**UPDATE (10/19):** Haily informed the committee that Debra has been collaborating with a pharmacist at UHS for them to provide a Narcan training. The dates have not been finalized.

**BUILDING INSPECTION – CONDON HALL:** There was a call for recommendations for the next building inspection with a deadline of Friday, October 20 at 5:00 p.m.

**UPDATE (11/16):** Ruby announced we would be inspecting Condon Hall.

**UPDATE (01/18):** The building inspection for Condon Hall occurred on 12/19. Kersey provided the update that the inspection report was almost complete and that she has been working with CAS (College of Arts and Sciences) to figure out to whom to send the report. Kersey shared that some common issues that were noticed were unapproved space heaters, daisy chained power strips, appliances with heating elements not being plugged into walls, e-bikes and e-scooters in buildings, and non-service animals in the buildings. Additionally, the concerns that were raised in the spaces that were managed by CPFM have been added to the call log. Gary shared that previously the electrical shop would inspect all devices before they were approved for use. Haily said that we would discuss this with the STEP Committee, as that is the safety committee for CPFM. Shawn expressed the sentiment that it is difficult to "enforce" some of the safety concerns, because there is no policy to back them. Christina agreed and added that there needs to be a balance between access, need, and policy.

**LITHIUM BATTERY FIRES:** Dean asked if there have been any fires on campus related to lithium batteries and if there has been any discussion on a "Bring in your Dead Batteries" Day. Ben responded that the UO Fire Marshall have been looking into this issue for the batteries and bikes.



**SPACE HEATERS:** Shawn shared that as the weather gets cooler, they have been noticing people bringing in their own space heaters and has been drafting their annual email to their building occupants. Haily shared that EHS has a safety sheet for space heaters and shared it in the chat. The link to the space heater safety sheet can be found [HERE](#). Christina asked how much this costs and Ruby advised reaching out to CPFM Work Control.

**UPDATE (12/21):** Theo asked if there is a reminder to people to turn off the space heaters in their offices/turning off space heaters when they see them on.

**UPDATE (01/18):** Ruby provided the process information to Kersey, who shared it with the committee. The process is as follows:

1. Goes to Mechanical first for an assessment of the space to be sure a more global fix might not work (CPFM Index)
2. If Mechanical approves, Electrical will make sure the circuits can handle the unit (Customer's Index)
3. If Electrical approves, customers' orders a unit through Electrical (Customer's Index)

Christina asked how much this costs and Ruby advised reaching out to CPFM Work Control.

**MILLRACE 3 – 11/1 (FROM DECEMBER 2023 MEETING):** An employee was injured when they struck themselves on the knob of a trunnion bar.

**UPDATE (01/18):** Ruby talked with Rob Berg and confirmed that there have been lights installed. Haily shared that the Millrace 3 did not have an exterior power supply, but the adjacent building did have a power supply, which is where the light was installed.

**SAFETY ADVISORY COMMITTEE CHARTER REVIEW:** Haily shared that we will be reviewing the SAC charter in our January meeting. Christina asked about the process for electing a chairperson and Haily explained the process is outlined in the charter. Kersey will be attaching a copy of the charter to the email for our January 2024 meeting.

**UPDATE (01/18):** Ruby discussed the purpose of the Safety Advisory Committee and asked the committee for feedback and explained that we are taking nominations for the chairperson. The chairperson will be elected in February. Theo has submitted a nomination for themselves.

**OSHA ADOPTED NEW RULES:** Haily summarized the updates and adoption of new OSHA regulations and rules. Here is a [link](#) to the Oregon OSHA webpage that has information on all adopted rules. The page includes text of changes to the rules, a summary page of violations and penalties, as well as links to the Senate Bills 592 and 907 which required OR-OSHA to make amendments to the rules. In the chat, Christina shared that the renewed focus on fines came from the state senate and included a [link](#).

**UPDATE (01/18):** This was an information share and can be removed from the minutes

**SAFETY AT NIGHT WALK:** Kersey shared an update from Molly Kennedy, which is, "Wednesday, November 8, 2023. 102 students and staff dropped 150 pins on the Safety at Night map and identified 115 lighting, 14 hardscapes, 7 landscape, and 14 other issues. We are reviewing the data and verifying the locations of the reported issues to determine the next steps.

Special thanks to all of you and our campus partners: Associated Students of the University of Oregon, Campus Planning and Facilities Management, Office of the Dean of Students, University Housing, OSPIRG, UO Police Department, Safety and Risk Services, Transportation Services, and Office of the Vice President for Finance and Administration.

Please continue to use the [Safety at Night Map](#) to report any issues or concerns."

The ELR Student worker, on behalf of ASUO, shared their appreciation for being included. Cody Weaver shared their appreciation for ASUO for gathering student representation for the Night Safety Walk and that there was record participation and lots of perspective.

**UPDATE (01/18):** This was an information share and can be removed from the minutes



**BROKEN LINK:** The student intern from ELR noted that they found a broken link while clicking through the website. Steve has fixed the link.

**UPDATE (01/18):** Steve has fixed the broken link, and this will be removed from the minutes.

**MEETING INVITES FOR 2024:** Kersey shared that the meeting invites for the 2024 SAC Meetings will be sent during the first week of January. They are sent as a series, so committee members can RSVP to the series, or each individual meeting.

**UPDATE (01/18):** This was an information share and can be removed from the minutes

## NEW BUSINESS

**YEAR END REPORT:** Haily created a year-end report, and it will be shared after the meeting. This report to address the conversations that have been had about having a greater understanding of injuries on campus, the nature and mechanisms of injuries, their rates, the body parts injured, slip/trip/fall data for 2023 and comparative data for the past few years.

**SKATEBOARD FIRE:** There was an e-skateboard and charger that caught fire in a dorm room during Winter Break; it is unclear if the board was plugged in. Steve shared that it was reported by the room alarm and a phone call to 911 about smoke being observed from the exterior of the building. When the fire response arrived, there was an observed fire. It was a low temperature fire, so the temperature was not high enough to trigger the fire suppression system. It is theorized that a reason that the fire was kept under control is that there was a pack of water bottles nearby, which had melted, and that mattresses and bedframes in dorm rooms are designed to be self-extinguishing. Notification was shared with students reminding them of the UO policy that personal transportation devices shall not be used or stored indoors and that they signed a contract acknowledging the policy. Haily added that during EHS's response, we observed physical postings on each door about personal transportation devices in buildings. Shawn asked for more information about the definition of "personal transportation device", and Kersey provided the link to the policy in the chat: <https://policies.uoregon.edu/vol-4-finance-administration-infrastructure/ch-8-parking-vehicles/bicycles-and-other-personal>

**LAMP BASES IN NORTH CPFM NORTH PARKING LOT:** Gary requested that new lamp bases in the north CPFM parking lot should be painted yellow to increase visibility. Haily agrees that it is a good suggestion and believes that we can make a safety recommendation about it and put it in the call log.

**LIST OF EMERGENCY GENERATORS:** Gary thinks that there should be a list of the emergency generators on campus and who is responsible for the fuel and maintenance of the generators. Haily shared that we have that list, since we need to track the fuel on the chance of the spill, but not the information for the contracts. At 1715 Franklin, the generator here has a separate contract due to the nature of this building being the Emergency Operation Center.

**FEBRUARY SAFETY TRAINING:** Haily shared the training that will happen in February

Fall Protection (required to use fall protection gear and perform work requiring fall protection)

Thursday, February 8<sup>th</sup> 7:30 – 9:00 am, Thursday, February 15<sup>th</sup> 1:00 – 2:30 pm.

1715 Franklin Building, Rm 271

Instructor: Haily Griffith

Sign up [HERE!](#)



Aerial Lift Safety (to operate aerial lifts you must take this course in addition to fall protection training and hands-on training with an experienced operator, scissor lifts do not require fall protection training)

Thursday, February 8<sup>th</sup> 9:00 – 10:00 am, Wednesday, February 21<sup>st</sup> 1:00 – 2:00 pm.

1715 Franklin Building, Rm 271

Instructor: Justin Zunker

Sign up [HERE!](#)

**February Safety Sheets (For Department Use):**

Week 1: [Power Outage](#)

[Power Outage \(Spanish\)](#)

Week 2: [Emergency Contacts](#)

[Emergency Contacts \(Spanish\)](#)

Week 3: [Lockout Tagout](#)

Week 4: [Glass Safety](#)

[Glass Safety \(Spanish\)](#)