



UO Safety Advisory Committee

Meeting Date: July 18, 2024

Attendees (“X” indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Charles Dougherty	Athletics		Justin Zunker	EHS	X	Trisha Lijana	RISK	
Krista Osburn	Athletics		Brittany Jayne	ELR	X	Lisa Taylor	RISK	
Devon Shea	Athletics		Celia Marie Nittmann	ELR		Gary Malone	SEIU	
Jeffrey Billington	CoD	X	Mike Barr	EMU		Chris McLaughlin	SEIU	
Phil Chesbro	CPFM	X	David Flock	EMU		Theodora Ko Thompson	SEIU	X
Kevin Farthing	CPFM		Wade Young-Jelinek	EMU	X	Ruby Thompson	SEIU	X
Michael Philly	CPFM	X	Steven Harris	FS*	X	Alonzo Costilla	Teamsters	X
Julie Quelch	EC Cares	X	Christina Cauley	GTFF	X	David Catherwood	Teamsters	
Kersey Bars	EHS	X	Errol Kaylor	GTFF		Rhonda Reed	TS	X
Ben Bythell	EHS	X	Leslie Selcer	GTFF		Shawn Kahl	UA**	
Laurie Graham	EHS	X	Lynn Alvarez	Housing		Kate Mills	UA	X
Haily Griffith	EHS	X	J R Frankfurt	Housing	X	Dean Walton	UA	X
Jenny Kane	EHS	X	Adrian Sampedro Cruz	OA*** Council	X	Debra McLaughlin	UHS	
Nicole Nesser	EHS	X	Kyle Harshbarger	OHAZ		Ashley Dougherty	UOPD	
Seth Sponcey	EHS	X	Al Dias	PE & REC		Carl Peaster	UOPD	
Steve Stuckmeyer	EHS	X	Cody Weaver	PE & REC				
Laura Taggart-Murphy	EHS	X	Tiffany Lee	RISK	X			
*Fleet Services								
**University Advancement								
***Officers of Administration								
Chairperson								
Guests								

ANNOUNCEMENT OF NEW MEMBER: Ruby announced that Adrian Sampedro Cruz will be joining the Safety Advisory Committee as one of the primary representatives for the Officers of Administration (OA) Council.

INCIDENT REPORT

INCIDENT 1 – PNW: Alonzo wanted to discuss the recommendation on this injury, because instead of increased awareness the employee could have replaced the wheels. Hail agreed, reminded the committee that the “Recommendations of Injury Report” are the ones added by the employee and the supervisor, and agreed to inspecting equipment prior to use and repairing or replacing faulty parts.

INCIDENT 8 - HEDCO: Theo wanted to know what a Schaefer pan is, and Haily explained that they are the metal sheet pans used in Food Service. Haily added that this is an issue that due to how the pans are designed,



this is a reoccurring issue, and the edges are shaved down every year. Also, the Food Service Safety Committee does not meet over the summer and these injuries will be reviewed in the fall.

INCIDENT 9 – HAYWARD FIELD: Dean asked if there a policy or procedure for when somebody is in the back of the truck. Haily shared that there is not a policy, but a best practice is to not have your back to the leading edge, so you can keep the hazard in front of you. Steve asked if there was a second person who was operating the lift, which Haily does not know. Justin added that it sounds like the lift gate was lowered while the employee was in the box truck, which suggests the possibility of a second person.

INCIDENT 33 – LLC: Laura asked if the employees had a plastic scraper available. Justin explained that he has been working with JR, who (JR) shared the specific tool that they use. JR added that the employee had their hand braced above the area that was being scraped and was not wearing a cut glove. Justin shared that EHS has a Line of Fire training and that EHS has a [utility knife safety sheet](#).

STRAIN/SPRAIN INJURIES: Julie commented that there is a trend of strain/sprain for injuries related to bed moving. J R shared that the process is called lofting and that every year they review a training (which includes a video) that was developed in partnership with EHS in 2017. The training covers how to loft the different types of bed and includes the number of people needed and the layout of the room. J R explained that employees are trained by a crew leader, who has experience in bed lofting.

REVIEW MINUTES

The minutes were approved contingent upon the edits to the **BUILDING INSPECTIONS FOR SATELLITE CAMPUSES** topic.

OLD BUSINESS

EHS FOLLOW UP: In the chat, Christina said, “Formally reiterating the request to include column that indicates if the even was followed up on by EHS”. Haily said that this is a conversation that has been happening and, due to how the report is generated, this information would not be on the same report. Dean said since the committee is responsible for oversight, that if there is no column that indicates the response from EHS, then we are in violation of the OAR. Haily asked for clarification since this information is tracked. Dean reiterated that the committee is responsible for oversight, and he does not know where to go to find the information. Haily explained to the committee that we (EHS/Worker’s Compensation) keep a written record of this and that if a manager/supervisor signs a WIR saying that they will take appropriate action in response to the incident, then it is not feasible for EHS to follow up on the 400+ incident reports. Dean stated that the OAR says that the committee needs oversee the follow up on the items and timelines for the response. Debra added that the committee does not need to oversee how somebody does their job but suggests the committee can do an “audit” where they review the follow ups from a few incidents. Laurie commented that she believes that the “you” the regulation refers to is the employer (EHS) and not the committee; therefore, it is the employer (EHS) who is responsible for tracking the follow up/timelines/reviews. Haily shared with the committee that she recognizes when the committee is pushing us on this issue that it is coming from a place to improve and included a link to the regulation ([OAR 437-001-0765](#)). Christina added that OSHA has a question-and-answer



advice team to help companies understand regulation language and Haily agreed. Jeffrey asked if Dean was referring to section 8, and Dean said section 6.

UPDATE (04/18): *Christina shared that this conversation is relevant to the role of SAC as an oversight committee and sought an unofficial consultation with OSHA and the result of the unofficial consultation was that the role of the committee and the level of information on the report is not substantial enough to have a productive conversation. Christina said that this relates to the size of the team. Ben agrees that there is a small EHS team and said that there is a separate committee for laboratory safety. Christina said that the committee needs access to the full report. Kersey asked which report Christina is referring to and if that report is the full Workplace Injury Report (WIR) that has been completed by the injured employee, which Christina confirmed was the WIR. Haily explained to the committee that EHS has reached out to OSHA consultation.*

NOTE: The part of this section that is in italics is the conversation that occurred during “Incident 27 – Justice Bean Hall” that was moved.

UPDATE (05/16): Haily shared that the formal consultation with OR OSHA has been scheduled for Thursday, June 13 and it may take more than one meeting to answer the question.

UPDATE (06/27): Christina provided the clarification that she did not say that the committee needs the WIR, that the committee needs the information on the follow up done by EHS and the date. Kersey asked which date Christina was referring to and Christina said the date which the response was implemented. Haily provided the update that there was a productive meeting with the OSHA Consultation Officer. The meeting included representatives from supplementary safety committees. The report that the OSHA Consultation Officer sent, which Haily will be sharing with the committee, said that we are compliant with the regulation.

UPDATE (07/18): Haily shared a thank you to those who participated in the consultation process, which said that we are satisfying the OSHA Regulation. The consultation summary was shared with the committee.

LITHIUM BATTERY FIRES: Dean asked if there have been any fires on campus related to lithium batteries and if there has been any discussion on a “Bring in your Dead Batteries” Day. Ben responded that the UO Fire Marshall have been looking into this issue for the batteries and bikes.

UPDATE (05/16): Haily shared with the committee that we are working on a safety sheet for lithium batteries.

HELMETS AND E-SCOOTERS: This is an ongoing concern and will remain on the meeting minutes.

UPDATE (12/21): Eugene and Superpedestrian’s contract is dissolving, so the Superpedestrian scooters will be removed from campus.

UPDATE (01/18): Haily reminded the committee members that if they are using a scooter for a work-related purpose and on work time, that they need to wear a helmet.

UPDATE (02/15): Rhonda shared that Transportation Services has the equipment ready and are working on installing cages at the Millrace Garage and EMU for people to charge their e-Scooters. Krista asked if they will be the only cages on campus and Rhonda explained that those are the only two locations that are actively in progress but imagines that there will be monitoring of campus to see



where the needs are highest. Dean asked if you could charge e-Bikes and Rhonda believes that the chargers will work with e-Bikes, but the intent is e-Scooters. Dean asked what the number of personal transportation devices the cages can hold, and Rhonda is uncertain. Ruby shared that people are upset about the bikes and scooters that are charging at Jaqua. Haily reminded the committee that there was recently a fire in a residence hall because of a lithium battery, so she is excited about the progress of the charging cages.

HEAT WORK IN THE KITCHEN: Theo asked about the heat protections in the training. Haily explained that there is an exemption in the Heat Illness Regulation that accounts for work when the heat exposure is due to the work process and encouraged members of the committee to take the [Heat Illness Prevention](#) online training. Also, Haily shared that EHS has an online version of our [Wildfire Smoke Safety](#) training and encouraged members of the committee to take the training even if they are exempt from the regulation.

NOTE: This has been resolved and will be removed from the minutes.

INCIDENT INVESTIGATION TRAINING: Kersey shared with the committee that Jeff Pfiefer, Senior Safety Management Consultant with SAIF, will be presenting an Incident Investigation Training during our regularly scheduled meeting in August. This meeting will be in person at 1715 Franklin, in room 271. The duration will be extended by 15 minutes, the first 15 will be an abridged meeting and the remaining hour will be the training. Kersey is going to update the meeting invite. Since this meeting will be catered, please RSVP so Kersey can get an accurate count for Catering.

CHANGES IN STAFFING FOR RISK AND LIABILITY: Ruby shared with the committee that Deb Donning is retiring. Lisa Taylor has been hired as the Director of Risk Management and Insurance.

NOTE: This was an information share and will be removed from the minutes.

WORKER'S COMPENSATION 101 TRAINING: Tiffany shared with the committee,

"Workers' Compensation 101: July 30, 11:00 a.m.-noon via Zoom

Safety and Risk Services presents this session for supervisors, HR partners, and administrative staff. It will cover workplace injury reporting, the claim process, and how to support employees. There will be a networking opportunity and a few surprise giveaways! Link to register:

<https://uomytrack.pageuppeople.com/learning/3841>"

NOTE: This was an information share and will be removed from the minutes.

FINANCIAL SUPPORT FOR THE SAC: Ruby shared with the committee that Safety and Risk Services has awarded \$1500 to the Safety Advisory Committee to use for any safety related item. This award is for the 2025 fiscal year. Some examples that the money can be used for are bringing in a speaker, hosting a training, renting a room to provide a space for campus to meet with their safety team/safety committee, etc. The \$1500 does not have to be spent on one item, it can be used for multiple things. Kersey will post a link in the chat to a Microsoft form for all members of the committee to submit ideas for what SAC can use the money for. We are asking that SAC create a subcommittee of 3-5 people to review the submissions and present the ones they believe to be the most impactful for SAC to vote on. The goal is to have the ideas chosen by the subcommittee to be presented at the September meeting.



UPDATE (07/18): Ruby reminded the committee to submit their ideas for the financial support for SAC and asked if there was any additional interested in participating on the subcommittee. Haily explained to the committee that the subcommittee, which includes Ruby and Rhonda, will review the ideas to select the most impactful and present them to at the September meeting.

SAFETY CONCERNS: Haily shared with the committee that EHS is always available to help and encourages people to reach out with their questions and concerns. Employees have the right to call OSHA with their concerns, which did happen. OSHA was called regarding materials that were being stored in a metal storage container and we are under investigation. At this time, Haily does not have additional information.

BUILDING INSPECTIONS FOR SATELLITE CAMPUSES: Dean wants to know more information about how the building inspections are performed at the remote campuses. Haily shared that EHS travels to the satellite campuses as frequently as possible and when one part of EHS goes to a remote campus, they pass along any information or materials from the other parts. Dean **sought the clarification** that with EHS traveling to the remote campuses that it satisfies the OSHA regulation, which Haily confirmed. Dean proposed the idea calendar that **shows** ~~shows~~ when the buildings are inspected, so committee members can see when and where the inspections are happening. Haily shared that she wants to have a representative from the remote campuses and that EHS has been performing outreach to try and get more participation from the campuses.

NEW BUSINESS

BUILDING INSPECTION – ALDER HOUSE: The next building inspection will occur on Thursday, September 12 from 1:00 p.m. – 2:30 p.m. Kersey will send a calendar invite.

AUGUST SAFETY TRAINING:

Wildfire Smoke Safety– (required for employees, with a few exceptions, more information [HERE](#))

TODAY! 1:00 – 2:00 pm

1715 Franklin Building, EOC, Rm 271

Instructor: Haily Griffith

Sign up [HERE!](#)

August Safety Training (In Person):

Respiratory Protection

Tuesday, August 13th 8:00 – 9:00 am or Wednesday, August 21st 1:00 – 2:00 pm

1715 Franklin Building, EOC, Rm 271

Instructor: Kersey Bars

Sign up [HERE!](#)

[Respiratory Protection Online Training](#)

Acceptable Risk

Tuesday, August 13th 9:00-10:00 am or Tuesday, August 20th 1:00 – 2:00 pm

1715 Franklin Building, EOC, Rm 271



Instructor: Haily Griffith

New class! MyTrack link will be provided later.

August Safety Sheets (For Department Use):

Week 1: [Important Phone Numbers](#)

[Important Phone Numbers \(Spanish\)](#)

Week 2: [CPR](#)

Week 3: [Slips, Trips, and Falls](#)

[Slips, Trips, and Falls \(Spanish\)](#)

Week 4: [Earthquakes](#)

[UO Wildfire Smoke](#)

[UO Working and Heat Stress](#)

Haily shared that EHS presents on two topics each month, but if you are interested in having a scaled up or scaled down training specific for your workspace, then please contact Justin Zunker.

Also, Haily encouraged the committee to take the Wildfire Smoke Safety and Heat Illness Prevention, because the trainings explain the nuances of the different programs combined with the fact that Oregon is in wildfire and smoke season.

LIGHTING STRIKE NOTIFICATION: Dean asked about the recent lightning storm and how it relates to any safety programming. Haily shared that the system that has been used to notify supervisors for AQI levels during a wildfire smoke event has been expanded to include lightning strikes and it is an opt-in notification. Steve clarified that it is a system that has been around for a long time, for NCAA and outdoor events, for example. It is run through an emergency management process and has been integrated to reach a broader audience. Steve said that there are notifications that are sent to the satellite campuses.